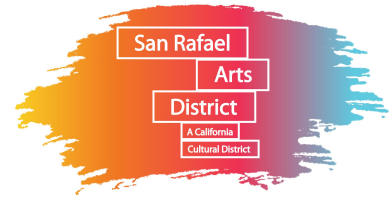


Downtown San Rafael Arts District

Steering Committee Bylaws

Approved June 26, 2025



About DSRAD

The Downtown San Rafael Arts District (DSRAD) collaborates with local arts leaders, businesses, city officials, and community members to create a vibrant and engaging environment that promotes well-being, equity, and inclusivity through the arts. The DSRAD endeavors to provide access to world-class arts and culture education and experiences for everyone in San Rafael, and values serving all members of the community; Embracing the arts to build inclusive community relationships and dialogue to confront and address pressing social and economic issues; Engaging the historically under-served and marginalized populations in our community to promote greater equity and diversity; and creating a welcoming and innovative downtown community anchored and unified by a thriving arts and culture scene.

Committee Mission Statement

The Committee exists to foster unity through the arts, supporting arts and culture as a key economic contributor to the health and quality of life in San Rafael, and championing community access to and participation in arts and cultural activities.

Membership

- Membership is open to individuals designated by nonprofit arts organizations or entities within the Downtown San Rafael Precise Plan area or within a 5 minute walk of the Plan boundary
- An "arts organization" is defined as a group, nonprofit, or entity producing, presenting, or promoting the arts, encompassing all visual and performing arts.
- The Committee shall consist of no more than 12 members, with no more than one representative from a single organization or entity.
- Members are required to attend monthly meetings and actively participate in at least one subcommittee.
- New member organizations will be appointed for a 12 month period.
- Each organization on the Steering Committee will designate one representative to represent the organization, subject at all times to approval of the Steering Committee.

Meetings

- The Committee shall convene monthly to discuss funding allocations, programming, and other relevant matters.
- A quorum shall be established with the presence of at least two-thirds ($\frac{2}{3}$) of the current membership.

- Decisions shall be made by consensus or, if necessary, by a majority vote of those present at a duly called meeting at which a quorum is present..

Subcommittees

- Subcommittees may be established to focus on specific areas such as funding, programming, outreach, and other relevant topics.
- All Committee members are expected to serve on at least one subcommittee, contributing their expertise and efforts to the district's initiatives.

Roles and Responsibilities

- The Chairperson shall preside over meetings, set agendas, and represent the Committee in external matters.
- The Secretary shall maintain records of meetings, decisions, and correspondence.
- Members shall actively participate in meetings, contribute to subcommittees, and support the Committee's mission and activities.
- Attend at least one 90-minute meeting per month and volunteer for some non-meeting time contributions.

Amendments

- These bylaws may be amended by a two-thirds ($\frac{2}{3}$) vote of the current Committee membership. (2/3 vote of the current committee membership is needed to amend)

Figure 1: Downtown Precise Plan Area

