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## Join the Downtown San Rafael Arts District Steering Committee

Help shape the future of arts and culture in Downtown San Rafael!

The Downtown San Rafael Arts District (DSRAD) is looking for passionate, committed nonprofit arts organizations to join our Steering Committee. This volunteer committee helps guide the District's programming, funding priorities, and outreach.

- Applications Open: August 1, 2025
- Application Deadline (for first review cycle): August 29, 2025

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### About the Steering Committee

#### Who we are:

Nonprofit arts administrators, arts promoters, producers and advocates dedicated to building a vibrant downtown arts community. Currently, the members are representatives from Art Works Downtown, Business Improvement District, CAFILM, City of San Rafael, Marin Society of Artists, and Youth In Arts.

#### What we do:

We meet monthly to discuss funding allocation, cultural programming, and strategic initiatives that strengthen the District for the benefit of our community. [Click here for programming funded to date.](#)

#### Why we do it:

To support a thriving, inclusive, and artistically rich downtown by elevating arts organizations and creative opportunities for all.

#### How we do it:

By collaborating as a **diverse** group of leaders representing local nonprofit arts organizations, ensuring our initiatives reflect the voices and values of our community.

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## Steering Committee Details

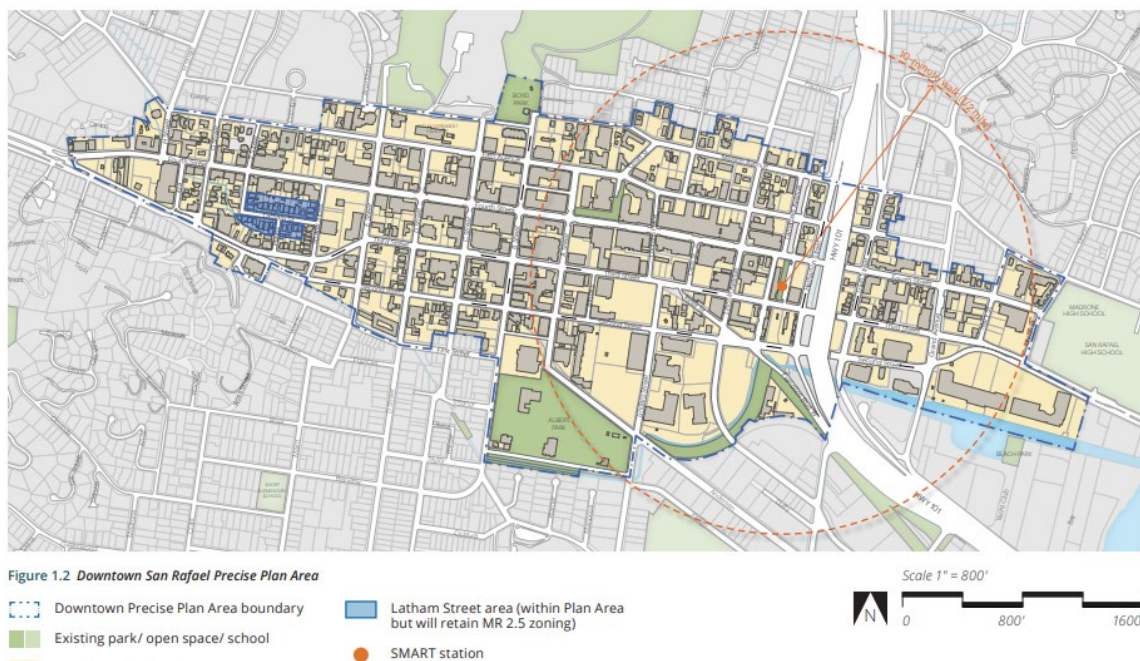
- Volunteer Role
- Meeting Frequency: Monthly (90 minutes)
- Committee Size: Maximum 12 members (Currently there are 6 members)
- Quorum Requirement:  $\frac{2}{3}$  attendance for decision-making
- Appointment term: 12 months for new Steering Committee members.

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## Steering Committee Applicant Eligibility Criteria

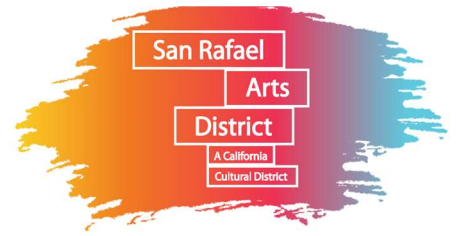
Applicants must:

- Be the designated representative for a nonprofit arts organization or entity producing, presenting, or promoting the arts (visual, performing, literary, etc.).
- Be based within the [Downtown San Rafael Precise Plan area](#) (or within a 5 minute walk of the Plan boundary)
- Commit to attending monthly meetings and participating in at least one subcommittee.
- Support DSRAD's mission to unite and uplift the arts community in San Rafael.
- Adhere to the Steering Committee Bylaws and agree to our Code of Conduct



New steering committee members will be considered based on the applicant organization's alignment with the DSRAD mission and representation of diverse artistic disciplines, as well as the applicant's personal professional background and skills that respond to current committee needs.

# Application Form:



**Name:** \_\_\_\_\_

**Organization Name:** \_\_\_\_\_

**Organization Website:** \_\_\_\_\_

**Your Role/Title:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

Name & Email Address of your direct supervisor: \_\_\_\_\_ (list board chair if applicant reports to the organization's board).

**Is your organization located within the Downtown Precise Plan area or within a 5 minute walk of the Plan boundary?**

☐ Yes ☐ No (See: map above or go to [www.dsrad.org](http://www.dsrad.org) for [map and boundaries](#))

**Please describe your organization's mission and how it contributes to the local arts scene:**

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**Why are you and your organization interested in joining the DSRAD Steering Committee?**

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**What skills, perspectives, or experience would you and your organization bring to the Committee?**

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**What are your hopes for DSRAD to help shape San Rafael's future?**

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**On which subcommittee(s) would you be interested in serving?** (Check all that apply)

- Programming & Events
  - Governance, Funding & Grants
  - Community Outreach
  - Marketing & Communications
  - Other: \_\_\_\_\_
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**Include copies of all of the following supplemental materials with your application:**

- Proof of nonprofit status (i.e. IRS & CA State tax status letter)
- Your organization's board of directors resolution approving your application \*
- Your organization's Articles of Incorporation

\*Note: If this is not available before the application deadline, please indicate when your board could adopt a resolution approving the application, accepting the Steering Committee position if appointed, and naming you or other authorized representative to serve on the Committee and to make decisions on behalf of your organization. Your organization will also be required to sign one or more agreements related to DSRAD and its operations.

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### **Submit Your Application**

Please submit your completed application and required supplemental materials to:

**info@dsrad.org**

Visit [www.dsrاد.org](http://www.dsrاد.org) for more information about the Downtown San Rafael Arts District.

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### **Application Process & Timeline\***

- Applications Open: August 1, 2025
- Application Deadline (for first review cycle): August 29, 2025
- Interview applicants as schedules allow in early September, 2025
- Application Review: Week of September 18, 2025 Steering Committee Meeting.
- Notification of Status: Applicants will be contacted via email by two weeks after meetings at which a vote is taken.
- Ongoing Applications: After September 2025, applications will be reviewed and approved on a rolling basis at regular Steering Committee meetings, as needed.

\* Process and Timeline subject to the change at the discretion of the DSRAD Steering Committee